

Hispanic Student Society International (HSSI)

Last modified September 8, 2016

Name of Sponsor: Ms. Calderon

Name of the Club: HSSI

Days of the week we met: Mondays or Tuesdays (*alternating weeks*)

Club Sponsored-Events: include dances, fundraisers, food/toy drives, etc.:

1. Research and present historical, impactful, and relevant issues of Hispanic culture
2. Create and send letters to American Soldiers
3. Showcase Hispanic focused films to discuss relevance to our current state
4. Design “Fiestas” to celebrate Hispanic foods, music, and dance
5. Create culture base piñatas to celebrate certain holidays
6. Involvement in the Multicultural Festival
7. Recreate famous Hispanic artworks- to expose other students to Latin artist/artwork
8. Provide a forum to play games and discuss issues that concern the Hispanic community
9. Develop Promotional posters exposing positive images/facts about Hispanic culture
10. Create a scholarship for Hispanic students at QECHS (in progress)

HSSI Officer List for Fall 2016-Spring 2017:

1. Fernanda Flores—President
2. Marylyn Alvarado— Vice-President
3. Eliana Calderon— Secretary
4. Katelyn Gonzales— Co-Secretary
5. Leslie Martinez— Treasurer
6. Kayla House— Historian
7. Flor Doradea Martinez— Public Relations

HSSI—Bylaws

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Article I - Name:

Section 1: The name of this organization shall be Hispanic Student Society International

Article II - Purpose:

Section 1: Explore the various facets of Hispanic heritage through exploratory learning activities.

Section 2: Promote awareness of Hispanic heritage through numerous projects and events.

Article III - Membership:

Section 1: Although this club focuses on Hispanic heritage, any student at Quest Early College High School can be a member of HSSI regardless of ethnicity or gender. Also, any facilitator at QECHS can sponsor the club regardless of ethnicity or gender.

Article IV - Meetings:

Section 1: Meetings will be held during school hours once a week during the time scheduled by Quest Early College High School for club meetings

Article V - Fees and Assessments

Section 1: No fees or assessments for membership

Section 2: Fees will apply to club sponsored shirts, club graduating cords, and other club expenses

Article VI - Officers and Their Duties:

Section 1: Officers of the organization shall be President, Vice President, Treasurer, Secretary, and Historian/Public Relations. Also, when seen appropriate, co-positions will be established, excluding the president and vice president position. Any active upper-classmen (11th and 12th grade) member of the organization is eligible for these offices. Members must have maintained at least one year of membership to obtain an officer position. Officers shall be elected by ballot or voice vote at the Annual Meeting. A majority vote of members present shall elect, using multiple ballots if needed. Newly elected officers shall assume their duties at the first club meeting of the new school year.

Section 2: The President may fill vacancies in any office by appointment, subject to approval by majority vote of the membership in attendance at the next club meeting.

Section 3: Duties of Officers: Officer's major responsibilities are listed below. Specific officer job descriptions will be maintained by the President.

Section 4: All members who hold office for **four consecutive semesters** (at least during his or her junior/senior year) — will be eligible for HSSI club graduating cords.

President:

1. Is empowered to conduct organization meetings, routine, and ordinary business of the organization.
2. The President shall confer with the elected officers to plan and implement each meetings schedule.

Vice President

1. Acts as the President when the President is absent or not able to fulfill the duties of the office for an extended period.
2. The Vice President also performs other duties at the request of the President.

Treasury (Activities and Fundraisers):

1. The Treasury works with the organization sponsor to receive fees, donations, and other income for the organization while working within the district policy and procedures.
2. Prepares the budget with assistance of the Executive Committee and organization sponsor; and reports the financial condition of the organization at business meetings, and at other times when requested.
3. He or she will also oversee membership attendance and assist with planning of weekly events.

Secretary:

1. Records and reports minutes for business meetings as well as the following:
2. Email minutes to officers.
3. Keep records of the organization Bylaws and communications
4. Keep records of sign-in sheets

Historian/Public Relations:

1. The Historian must maintain records of the clubs' involvement in events and activities by storing pictures, memos, and/or other documents that contain the historical information of the club.
2. As Public Relations officer must promote the club to bring in more members to HSSI.

Article VII - Committees:

Section 1: Executive Committee: The elected officers of the organization, along with additional members elected by the organization as deemed necessary by the President, comprise the Executive Committee. The Executive Committee shall review changes to the By-Laws; recommend policies

and procedures; assist the Treasurer with preparation of the budget; recommend expenditure of funds; and, take other action to advance the aims and purposes of The Club.

Section 2: Sub Committee: The President may appoint a Sub Committee when necessary.

Article VIII - Amendment of By-Laws:

Section 1: Petitions to change these By-Laws must be presented to the Executive Committee in writing to be considered.

Section 2: When significant changes to these By-Laws are proposed, they shall be explained and discussed at an officers' meeting that is held at least thirty days prior to the vote to ratify them.

Section 3: After approval by majority vote of the officers' meeting, changes to these By-Laws must be ratified by two-thirds vote of the memberships attending a Business Meeting.

Article IX - Dissolution of the organization:

Section 1: On dissolution of the organization, any funds remaining in the treasury shall be distributed to QECHS.

Section 2: Any remaining equipment belonging to the organization shall be given to the possession of the current administration of Quest Early College High School Students.

Article X—Attendance, GPA Status, and Discipline:

Section 1: In reference to attendance, all members and officers must attend at least two meetings per month to maintain a “good standing and active” membership. Also, to maintain active status a member/officer must participate in at least one service project during the academic year.

Section 2: In reference to grades, *all members* must maintain a 70 average in all courses by the report card grading period (end of the semester). If a member is failing (below a 70) any course, then he or she will be placed on membership probation. After two probations, membership will be terminated. *Officers* must maintain a 75 average in all courses by the report card grading period (end of the semester). If an officer receives lower than a 75 (D) in any course, then he or she will be placed on membership probation. After two probations, membership/office will be terminated.

Section 3: In reference to academic and behavior, members and officers must withhold themselves to a higher level of an integrity and respect; therefore, no situations with academic (plagiarism/cheating) and behavior (discipline write-ups) issues will be tolerated. If this occurs, then a member/or officer membership will be terminated.